



WATERLOO HOUSING TRUST FUND / 2025-2026 APPLICATION

Activity 1- Emergency Services and Transitional Housing

All projects funded in this Activity must serve individuals or households with incomes at or below 30% of AMI

PART I- PROJECT OVERVIEW

Organization Name:		
Contact Person:		
Street Address:		
City, State, Zip:		
Phone:		Email:

Project Name:

Tax ID #

Agency Type:

Government

Nonprofit

Other:

There are three programs eligible under Activity 1. Please identify the program(s) you are applying for and complete the applicable Program Section in Part II.

Program 1: Emergency Shelter or Transitional Housing (TH) / Housing First
Program 2: Repair/Renovation/Acquisition/Construction of Shelter or TH
Program 3: Tenant Based Rental Assistance (TBRA)/ Rapid Re-Housing

Amount Requested:

1. Provide a brief description of the project for which you are applying for funds.

2. Provide a description of your agency's administrative capacity to complete the activity. Include information on if you plan to use or not use the Coordinated Entry system at your organization.

3. What are your proposed outcomes for this project and how will you measure them?

4. What is your project timeline from start to completion? List tasks or milestones.

5. Provide a detailed explanation of the income verification process that will be used to ensure that the participants or households being funded meet the income eligibility guidelines for the WHTF funding.

6. If full funding is not awarded from WHTF, how will this project be completed?

7. Please share any other information you would like the WHTF to know about your program.

PROGRAM 2

Repair/Renovation/Acquisition/Construction of Shelter or Transitional Housing

If your proposed project will involve the above, complete these questions below.

1. Provide the address of the building to be impacted by this activity.

2. Describe the need for the project.

3. Describe how you will select the contractor and who will manage the construction process.

4. Attach any renderings, construction quotes, budgets, etc. as applicable to the project.

