

**IOWA NORTHLAND REGIONAL TRANSPORTATION AUTHORITY
MEETING NOTICE**

**INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA**

THURSDAY, OCTOBER 19, 2023, 1:00 PM

AGENDA

Actionable Items

1. Approval of the agenda.
2. Review and consider approval of the minutes for the September 28, 2023 meeting.
3. Hold a Public Hearing and consider approval of an amendment to the FY 2024-2027 Transportation Improvement Program (TIP) regarding the Transportation Alternatives Set-Aside project on the Fontana Park Trail Loop in Buchanan County.
4. Review and consider approval of a Letter of Support to Iowa's Legislators and Senators requesting to resume state membership with the Midwest Interstate Passenger Rail Commission (MIPRC).
www.miprc.org

Discussion Items

1. Review the draft Transportation Alternatives Set-Aside Project Selection & Programming Guidelines for the RTA.
2. Iowa DOT annual update to the [Infrastructure Condition Evaluation \(ICE\)](#).
3. Project updates.
 - a. City and county project updates (TAP and STBG)
 - b. Transportation Alternatives Set-Aside Program
4. General discussion.
5. Adjournment.

IOWA NORTHLAND REGIONAL TRANSPORTATION AUTHORITY

THURSDAY, OCTOBER 19, 2023

MINUTES

Vice-Chair Hildebrandt called the meeting of the Iowa Northland Regional Transportation Authority (RTA) to order at 1:00 PM.

Meeting Attendees:

Name	Title	Representing	Role
Duane Hildebrandt	Supervisor	Bremer County	Policy Board Member (Vice-Chair)
Clayton Ohrt	Supervisor	Buchanan County	Policy Board Member
Matthew Kuhn	Supervisor	Chickasaw County	Policy Board Member
Joel Wikner	Councilmember	City of Denver	Policy Board Member
Landon Moore	County Engineer	Bremer County	TTC Member
Brian Keierleber	County Engineer	Buchanan County	TTC Member (Online)
Ryan Brennan	County Engineer	Black Hawk County	Attendee
Krista Billhorn	District Transportation Planner	Iowa DOT	Attendee (Online)
Aldina Dautović	Transportation Planner	INRCOG	RTA Staff (Secretary)
Kyle Durant	Transportation Planner	INRCOG	RTA Staff
Nick Fratzke	Director of Transportation	INRCOG	RTA Staff

The first item on the agenda was approval of the agenda. It was moved by Wikner, seconded by Kuhn to approve the agenda as presented. Motion carried unanimously.

Next was to review and consider approval of the minutes for the September 28, 2023 meeting. It was moved by Kuhn, seconded by Wikner to approve the minutes as presented. Motion carried unanimously.

Next was to hold a Public Hearing and consider approval of an amendment to the FY 2024-2027 Transportation Improvement Program (TIP) regarding the Transportation Alternatives Set-Aside project on the Fontana Park Trail Loop in Buchanan County. It was moved by Kuhn, seconded by Ohrt to open the Public Hearing. Motion carried unanimously. The Public Hearing opened at 1:01 PM. Durant said the proposed amendment increases the total cost to reflect a State Recreational Trails fund award which includes both phases of the trail loop project. Proof of publication is on file and no public comments were received. It was moved by Kuhn, seconded by Wikner to close the Public Hearing. Motion carried unanimously. The Public Hearing closed at 1:02 PM. It was then moved by Ohrt, seconded by Wikner to approve the amendment to the FY 2024-2027 TIP as presented. Motion carried unanimously.

Next was to review and consider approval of a Letter of Support to Iowa's Legislators and Senators requesting to resume state membership with the Midwest Interstate Passenger Rail Commission (MIPRC). Fratzke said that Iowa withdrew from MIPRC years ago, but the exact reason for this departure remains unclear. With increased regional interest in passenger rail, RTA staff drafted a Letter of Support urging Iowa legislators to rejoin the group and partake in conversations regarding passenger rail efforts in the Midwest. The Black Hawk County MPO Policy Board approved a similar letter at their September meeting. Dautović created a Cognito form to collect electronic signatures. It was moved by Kuhn, seconded by Ohrt to approve the Letter of Support as presented. Motion carried unanimously.

Next was Discussion Items:

1. Review the draft Transportation Alternatives Set-Aside Project Selection & Programming Guidelines for the RTA.

Durant said the Iowa DOT has published the revised TA Set-Aside guidelines, as mandated by the existing federal transportation legislation. RTA staff prepared updated guidelines that closely align with those of the state. Durant discussed significant changes including eligible project sponsors, the project criteria, and the project scoring and programming process. Each jurisdiction is encouraged to review the draft guidelines and provide comments. Staff anticipate presenting the finalized guidelines for approval at the upcoming November meeting.

2. Iowa DOT annual update to the Infrastructure Condition Evaluation (ICE)

Durant mentioned that the Iowa DOT conducts an annual Infrastructure Condition Evaluation using multiple criteria, providing a comprehensive assessment of Iowa's Primary Highway System. The assessment identifies highlights highway segments that could be considered for further study for improvements. The Iowa DOT produces both reports and an interactive online map as part of this analysis. The new ICE report can be found [here](#).

3. Project Updates

- a. City and county project updates (TAP and STBG)

Bremer County

Moore said the pavement on C50 has been completed and is being closed out. Three HBP projects are currently under design and will be let this winter.

Black Hawk County

Brennan said construction season is wrapping up and projects are being closed out for the following year. A bridge project will be let in December.

Buchanan County

Keierleber said construction on V62 has been completed. The county is working on their 33rd rail car bridge. The W35 bridge is under design.

In general discussion, Durant shared the [Iowa Crash Analysis Tool. Tutorials](#) are posted on the website and can also be conducted by staff. New updates to the tool include being able to filter through data using roadway characteristics. Dautović and Durant also made note of the [RTA section](#) on the Black Hawk County MPO website.

There being no further business, it was moved by Kuhn, seconded by Wikner to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 1:36 PM.

Respectfully submitted,

Aldina Dautović
Secretary