

**REGIONAL TRANSPORTATION AUTHORITY
POLICY BOARD AND TECHNICAL COMMITTEE**

THURSDAY, NOVEMBER 19, 2020

1:00 PM

**INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA**

AGENDA

1. Review and consider approval of the minutes for the October 15, 2020 Policy Board and Technical Committee meeting.
2. 2045 Long-Range Transportation Plan update
 - a. *Draft Chapter 10 – Public Involvement
 - b. *Executive Summary
 - c. November Public Input Meetings
 - d. External Stakeholder Consultation
3. Review the Iowa DOT’s Cooperative Process for Non-Metropolitan Local Officials
4. Establish a Nominating Committee for RTA Officers.
5. Project status report.
 - a. City and county project updates
 - b. Black Hawk County Water Trails Master Plan update
6. General discussion.
7. Adjournment.

*Draft materials are available at www.inrcog.org/trans.htm

This will be an **online meeting**. Live audio and presentation materials will be available using the following link: <https://global.gotomeeting.com/join/828247813> OR dialing +1 (646) 749-3122

Access Code: 828-247-813

RTA meetings are open to all individuals. Any person requesting reasonable accommodation to participate in this meeting must contact INRCOG at (319) 235-0311 at least two (2) business days in advance of this meeting.

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THURSDAY, NOVEMBER 19, 2020

MINUTES

Chair Gissel called the meeting of the Iowa Northland Regional Transportation Authority (RTA) Policy Board and Technical Committee to order at 1:00 p.m.

Meeting Attendees:	Ryan Brennan	Black Hawk County
	Linda Laylin	Black Hawk County Supervisors
	Landon Moore	Bremer County
	Dewey Hildebrandt	Bremer County Supervisors
	Brian Keierleber	Buchanan County
	Gary Gissel	Buchanan County Supervisors (Chair)
	Greg Barnett	Butler County Supervisors
	Dusten Rolando	Chickasaw County
	Steve Geerts	Chickasaw County Supervisors (Vice-Chair)
	Gary Mauer	Grundy County
	Chris Even	City of Jesup
	Al Roder	City of Independence
	Lois Buhr	City of Readlyn
	Cally Mueller	City of Sumner
	Mike Cherry	City of Waverly
	Krista Billhorn	Iowa DOT
	Kyle Durant	INRCOG
	Codie Leseman	INRCOG
	Brenda Vavroch	INRCOG

The first item on the agenda was to review and consider approval of the minutes for the October 15, 2020 Policy Board and Technical Committee meeting. It was moved by Hildebrandt, seconded by Barnett to approve the minutes as presented. Motion carried unanimously.

Next on the agenda was an update on the 2045 Long-Range Transportation Plan (LRTP). Durant presented draft Chapter 10 – Public Involvement, and the Executive Summary. All draft materials are available on the INRCOG website. The final document will be brought to this group for approval at the December meeting. Three virtual public input meetings were held on Monday, Tuesday, and Wednesday of this week, and one person attended and provided comments. Several Federal, State, Tribal, and local government agencies were also notified that the draft LRTP was available for review and comment.

Next was to review the Iowa DOT’s Cooperative Process for Non-Metropolitan Local Officials. Durant said the Iowa DOT is required to review and solicit comments regarding the effectiveness of the process for cooperating with non-metropolitan local officials in the statewide transportation planning process. This document summarizes Iowa’s processes, and the Iowa DOT is requesting comments from non-metropolitan local officials by December 31, 2020.

The next agenda item was to establish a Nominating Committee for RTA Officers. Barnett, Roder, and Moore volunteered to serve on the Nominating Committee. Durant said a recommendation for officers will be brought to the group at the December meeting.

Next was a project status report:

Grundy County

Mauer said two Swap projects were completed in the past two weeks. The first project was a bridge replacement on 300th St which has been closed since 2017 due to poor substructure. The second bridge project north of Wellsburg was just completed.

Buchanan County

Keierleber said D16 is open. A couple of local bridge projects have been completed. The contractor for the D22 pavement rehab project would like to start some work yet this year.

Waverly

Cherry said the Business US 218 project has been completed, and the City is working on paperwork. Final plans for the 1st St NW project will be submitted next week, and the project is scheduled for a February letting. Design is continuing for the Rolling Prairie Trail Extension project on 10th Ave SW. Construction is scheduled for next summer.

Chickasaw County

Rolando said the Alta Vista bridge replacement project has been completed short of a couple of punch list items. The two bridge projects in Fredericksburg and the white topping project on B44 are scheduled for a January letting.

Independence

Roder said work on the 1st St Bridge and the 17 blocks of street rehab have been completed. The reconstruction project on IA Hwy 150 is scheduled for a January letting. The City completed tree removal on the north end of the project to ensure it is ready for construction next year.

Bremer County

Moore said the project on Reed avenue is essentially done. The County is working on plans for one bridge project, and a second bridge project is scheduled for a January letting.

Black Hawk County

Brennan said paving on Elk Run Rd and Schrock Rd has been completed. The Cedar Wapsi Rd Bridge is anticipated to be opened to full 2-lane traffic in the next few days.

Black Hawk County Water Trails Master Plan

Leseman said the draft sign plans for the Cedar River Water Trail are nearly complete, and he will work with each jurisdiction to confirm the proposed signs and make any final changes before submitting the order to the Iowa DNR. The Iowa DNR will pay for all signs and any replacements as needed, and each jurisdiction is responsible for installing them. Black Hawk County Conservation is the sponsor for the Cedar River and Black Hawk Creek Water Trails. Once the Master Plan is complete, each jurisdiction will need to notify County Conservation of any missing or damaged signs. After the sign order is submitted to the Iowa DNR, the next step is to develop the sponsor agreements that will detail each jurisdiction's responsibility.

In general discussion, Durant said INRCOG staff are working from home for the time being due to the COVID-19 pandemic. INRCOG hired Brenda Vavroch as the new Safe Routes to School Coordinator.

There being no further business, the meeting was adjourned at 1:27 p.m.

Respectfully submitted,

Codie Leseman
Acting Secretary