

IOWA NORTHLAND REGIONAL TRANSPORTATION AUTHORITY
MEETING NOTICE

INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA

THURSDAY, MARCH 20, 2025, 1:00 PM

AGENDA

A. Introductions

B. Policy Board Actionable Items

1. Approval of the agenda.
2. Review and consider approval of the minutes for the February 20, 2025 meeting.

C. Discussion Items

1. Review the draft FY 2026 Transportation Planning Work Program (TPWP).
https://bhcmpo.org/wp-content/uploads/2025/03/draft.rta_fy26.tpwp_.pdf
2. General discussion.

D. Adjournment

www.bhcmpo.org/rta

Everyone can come to this meeting. If you need special help to join, call INRCOG at (319) 235-0311 at least two days before the meeting.

IOWA NORTHLAND REGIONAL TRANSPORTATION AUTHORITY

THURSDAY, MARCH 20, 2025

MINUTES

Chair Barnett called the meeting of the Iowa Northland Regional Transportation Authority (RTA) to order at 1:00 PM.

Meeting Attendees:

Name	Title	Representing	Role
Duane Hildebrandt	Supervisor	Bremer County	Policy Board Member (Vice-Chair)
Keith Wieland	Supervisor	Buchanan County	Policy Board Member
Greg Barnett	Supervisor	Butler County	Policy Board Member (Chair)
Scott Cerwinske*	Supervisor	Chickasaw County	Policy Board Member
Mark Schildroth	Supervisor	Grundy County	Policy Board Member
Joel Wikner	Councilmember	City of Denver	Policy Board Member
Michael Schares	Mayor	City of Dunkerton	Policy Board Member
Matthew Schmitz	City Manager	City of Independence	Policy Board Member
Jane Whittlesey	City Clerk	City of La Porte City	Policy Board Member
Steve Geerts	Mayor	City of New Hampton	Policy Board Member
James Bronner	City Administrator	City of Waverly	Policy Board Member
Landon Moore	County Engineer	Bremer County	TTC Member
Brian Keierleber	County Engineer	Buchanan County	TTC Member
Roman Lensing	County Engineer	Chickasaw County	TTC Member
Jeff Skalberg	County Engineer	Grundy County	TTC Member
Brian Bockhaus	Mayor	City of Sumner	Attendee
Mark Crawford*	Engineer	Crawford Engineering	Attendee
Krista Billhorn*	District Transportation Planner	Iowa DOT	Attendee
Travis Halm*	Metro-Regional Plan. Coordinator	Iowa DOT	Attendee
Kyle Durant	Transportation Planner II	INRCOG	RTA Staff (Secretary)
Nick Fratzke	Director of Transportation	INRCOG	RTA Staff
Oghogho Oriakhi	Transportation Planner I	INRCOG	RTA Staff

*Attended Online

The first item on the agenda was approval of the agenda. It was moved by Wieland, seconded by Geerts to approve the agenda as presented. Motion carried unanimously.

Next was to review and consider approval of the minutes for the February 20, 2025, meeting. It was moved by Hildebrandt, seconded by Schildroth to approve the minutes as presented. Motion carried unanimously.

Next was Discussion Items:

1. Review the draft FY 2026 Transportation Planning Work Program (TPWP)

Durant said staff develop the TPWP document every year. The Plan outlines activities, budget, and hours associated with staff projects and tasks for the upcoming state fiscal year beginning July 1, 2025 and ending June 30, 2026. At the beginning of the calendar year, staff meet to review all activities, plans, projects, and documents to be worked on. Project areas are generally kept broad to allow for various projects and flexibility throughout the year, but the document may be amended if necessary. Policy Board and TTC members should let staff know if they would like any specific projects included in the document by the end of April. The draft will be sent to the Iowa DOT for a review process, and the final document will be presented to the Policy Board for adoption in May.

Next was general discussion. Durant announced his resignation, with his last day set for Wednesday, March 26. He has accepted the Statewide Planning Coordinator position at the Iowa DOT. He expressed his appreciation to the group and his colleagues for their support, reflecting on the valuable experiences and successes shared over the years.

There being no further business, it was moved by Schares, seconded by Schildroth to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 1:10 PM.

Respectfully submitted,

Kyle Durant
Secretary

IOWA NORTHLAND REGIONAL TRANSPORTATION AUTHORITY
TRANSPORTATION TECHNICAL COMMITTEE (TTC)
MEETING NOTICE

INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA

THURSDAY, MARCH 20, 2025, 1:15 PM

AGENDA

A. Introductions

B. Actionable Items

1. Approval of the agenda.
2. Review and consider approval of the minutes for the March 21, 2024 TTC meeting.
3. Work session to develop the draft Surface Transportation Block Grant (STBG) Program for the FY 2026-2029 Transportation Improvement Program (TIP).
 - a. Updates for currently programmed projects.
 - b. Presentations by new project sponsors.
 - c. Programming of STBG projects.
 - d. Review and consider approval of the recommended STBG projects for submittal to the Policy Board.

C. General Discussion

D. Adjournment

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**IOWA NORTHLAND REGIONAL TRANSPORTATION AUTHORITY
TRANSPORTATION TECHNICAL COMMITTEE**

THURSDAY, MARCH 20, 2025

MINUTES

Durant called the meeting of the Iowa Northland Regional Transportation Authority (RTA) Transportation Technical Committee (TTC) to order at 1:15 PM.

Meeting Attendees:

Name	Title	Representing	Role
Ryan Brennan	Assistance County Engineer	Black Hawk County	TTC Member
Landon Moore	County Engineer	Bremer County	TTC Member
Brian Keierleber	County Engineer	Buchanan County	TTC Member
John Riherd	County Engineer	Butler County	TTC Member
Roman Lensing	County Engineer	Chickasaw County	TTC Member
Jeff Skalberg	County Engineer	Grundy County	TTC Member
Joel Wikner	Councilmember	City of Denver	TTC Member
Michael Schares	Mayor	City of Dunkerton	TTC Member
Matthew Schmitz	City Manager	City of Independence	TTC Member
Jane Whittlesey	City Clerk	City of La Porte City	TTC Member
James Bronner	City Administrator	City of Waverly	TTC Member
Rich Kurtenbach	Supervisor	Black Hawk County	Policy Board Member
Duane Hildebrandt	Supervisor	Bremer County	Policy Board Member
Steve Geerts	Mayor	City of New Hampton	Policy Board Member
Shawna Hagen	City Clerk	City of New Hartford	Attendee
Brian Bockhaus	Mayor	City of Sumner	Attendee
Mark Crawford*	Engineer	Crawford Engineering	Attendee
Krista Billhorn*	District Transportation Planner	Iowa DOT	Attendee
Kyle Durant	Transportation Planner II	INRCOG	RTA Staff (Secretary)
Nick Fratzke	Director of Transportation	INRCOG	RTA Staff
Oghogho Oriakhi	Transportation Planner I	INRCOG	RTA Staff

*Attended Online

The first item on the agenda was approval of the agenda. It was moved by Skalberg, seconded by Schares to approve the agenda as presented. Motion carried unanimously.

Next was to review and consider approval of the minutes for the March 21, 2024 TTC meeting. It was moved by Skalberg, seconded by Moore to approve the minutes as presented. Motion carried unanimously.

Nex was a work session to develop the draft Surface Transportation Block Grant (STBG) Program for the FY 2026-2029 Transportation Improvement Program (TIP). Updates for projects currently programmed were provided. Skalberg requested to move the project on T37 from FY 2025 to FY 2026. Schmitz requested to move the project on 1st St W from FY 2026 to FY 2027. All other projects were reported to be on schedule to move forward in the year programmed.

Next were presentations by new project sponsors. The following projects were submitted for consideration:

RTA, Planning

FY 2029; total cost: \$50,000; STBG request: \$40,000

Black Hawk County, T69/D18, D19

FY 2029; total cost: \$3,590,000; STBG request: \$1,500,000

Bremer County, V14

FY 2029; total cost: \$3,142,873; STBG request: \$2,514,298

Buchanan County, V62

FY 2029; total cost: \$5,600,000; STBG request: \$2,000,000

Iowa DOT, US 18

FY 2029; total cost: \$8,200,000; STBG request: \$800,000

Butler County, T55 (West Fork Cedar River south to Beaver Valley St)

FY 2029; total cost: \$1,450,000; STBG request: \$1,150,000

Butler County, Broadway/Main St (T55) (New Hartford)

FY 2029; total cost: \$300,000; STBG request: \$240,000

Butler County, T55 (West Fork Cedar River north to C45)

FY 2028; total cost: \$1,200,000; Additional STBG request for currently programmed project: \$144,000

Riherd stated that the County would consider consolidating all three projects on T55 into one.

Chickasaw County, V21

FY 2029; total cost: \$1,414,500; STBG request: \$450,000

Next was programming STBG projects. With the new projects added to the program, the draft FY 2026-2029 STBG balance was as follows:

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	(\$191,174)	(\$471,174)	(\$6,311,472)

Discussion on fiscally constraining the program began:

- Lensing offered to remove the request for \$450,000 for V21.

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	(\$191,174)	(\$471,174)	(\$5,861,472)

- Riherd offered to remove the additional request for \$144,000 in FY 2028 for T55.

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	(\$191,174)	(\$327,174)	(\$5,717,472)

- Riherd offered to remove the \$799,000 programmed in FY 2027 for T16/C13 to help fiscally constrain FY 2027 and FY 2028. In return, he asked the group to consider funding a project in Butler County in FY 2029.

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	\$607,826	\$471,826	(\$4,918,472)

- Keierleber offered to remove the request for \$2,000,000 for V62.

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	\$607,826	\$471,826	(\$2,918,472)

- Billhorn offered to remove the request for \$800,000 for US 18.

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	\$607,826	\$471,826	(\$2,118,472)

- Moore offered to reduce the request for V14 from \$2,514,298 to \$1,800,000.

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	\$607,826	\$471,826	(\$1,404,174)

- Riherd offered to remove the request for \$240,000 for Broadway/Main St (T55).

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	\$607,826	\$471,826	(\$1,164,174)

- Riherd offered to reduce the request for T55 (West Fork Cedar River south to Beaver Valley St) from \$1,150,000 to \$900,000.

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	\$607,826	\$471,826	(\$914,174)

- Brennan and Moore offered to reduce the requests for T69/D18/D19 and V14 from \$1,500,000 and \$1,800,000 to \$1,185,000 each.

	FY 2026	FY 2027	FY 2028	FY 2029
Projected Balance	\$1,103,826	\$607,826	\$471,826	\$15,826

Next was to review and consider approval of the recommended STBG projects for submittal to the Policy Board. It was moved by Lensing, seconded by Moore to approve the recommended STBG projects for submittal to the Policy Board as follows:

FY	Sponsor	Project	Termini	Est. Cost	RTA STBG Programmed
2026	RTA	Planning	Region-wide	\$50,000	\$40,000
2026	Grundy Co	T37	IA 14/175 north 2.5 miles to D35	\$2,200,000	\$800,000
2026	Buchanan Co	W45	130th St south 5.2 miles to 180th St	\$3,400,000	\$1,950,000
2026	Denver	State St	Prestien Dr north 0.45 miles to Quarter Section Run Bridge	\$312,500	\$250,000
2027	RTA	Planning	Region-wide	\$50,000	\$40,000
2027	Independence	1 st St W	10th Ave NW east 0.53 miles to Wapsi River Bridge	\$3,140,000	\$1,389,000
2027	Bremer Co	V21	Waverly City Limits north 10.0 miles to IA 188	\$3,000,000	\$1,500,000
2027	Chickasaw Co	V56	US 18 north 3.1 miles to B54	\$2,269,000	\$1,810,000
2028	RTA	Planning	Region-wide	\$50,000	\$40,000
2028	RTA/OnBoard	Vehicle Replacement	Replace Vehicle 1601	\$140,000	\$112,000
2028	Grundy Co	D17	T55 east 4.0 miles to Black Hawk Co Line	\$1,400,000	\$952,000
2028	Independence	Various Streets	9th Ave SW, 7th St SW, 2nd Ave SW, 6th St SE: 0.6 miles	\$413,021	\$230,000
2028	Butler Co	T55	West Fork Cedar River Bridge north 4.3 miles to C45	\$1,200,000	\$816,000
2028	Alta Vista	White/Weber St (V18)	SCL to East Bridge Approach	\$4,750,000	\$840,000
2029	RTA	Planning	Region-wide	\$50,000	\$40,000
2029	Black Hawk Co	T69/D18, D19	T69/D18 S of US 20 N 1.4 mi; D19 0.6 mi. W of T69 E 0.8 mi.	\$3,590,000	\$1,185,000
2029	Bremer Co	V14	C33 N 5.0 mi. to south of Horton	\$3,142,873	\$1,185,000
2029	Butler Co	T55	West Fork Cedar River Bridge S 5.0 mi. to Beaver Valley St	\$1,450,000	\$900,000

Motion carried unanimously.

Next was general discussion. Durant announced his resignation, with his last day set for Wednesday, March 26. He has accepted the Statewide Planning Coordinator position at the Iowa DOT. He expressed his appreciation to the group and his colleagues for their support, reflecting on the valuable experiences and successes shared over the years.

There being no further business, Durant declared the meeting adjourned at 2:15 PM.

Respectfully submitted,

Kyle Durant
Secretary