

**BLACK HAWK COUNTY METROPOLITAN AREA
TRANSPORTATION POLICY BOARD
MEETING NOTICE**

**INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA**

THURSDAY, OCTOBER 12, 2023, 10:00 AM

AGENDA

Actionable Items

1. Approval of the agenda.
2. Review and consider approval of the minutes for the September 14, 2023 meeting.
3. Review and consider approval of the Iowa DOT's Highway Safety Improvement Program (HSIP) 2020-2024 targets for the MPO.
4. Review and consider approval of the Carbon Reduction Program (CRP) Guidelines for the MPO.

Discussion Items

1. Review the draft Transportation Alternatives Set-Aside Project Selection & Programming Guidelines for the MPO.
2. Iowa DOT annual update to the [Infrastructure Condition Evaluation \(ICE\)](#).
3. Project updates.
 - a. City and county project updates (TA Set-Aside and STBG)
 - b. MET Transit Study
 - c. SS4A Comprehensive Safety Action Plan, Downtown Waterloo
 - d. NEIA NEPA Study
4. General discussion.
5. Adjournment.

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MPO meetings are open to all individuals. Any person requesting reasonable accommodation to participate in this meeting must contact INRCOG at (319) 235-0311 at least two (2) business days in advance of this meeting.

BLACK HAWK COUNTY METROPOLITAN AREA TRANSPORTATION POLICY BOARD

THURSDAY, OCTOBER 12, 2023

MINUTES

Chair Kobliska called the meeting of the Black Hawk County Metropolitan Area Transportation Policy Board to order at 10:00 AM.

Meeting Attendees:

Name	Title	Representing	Role
DeAnne Kobliska	Mayor	City of Evansdale	Policy Board Member (Chair)
Lisa Smock	Mayor	City of Elk Run Heights	Policy Board Member
Scott Becker	Councilperson	City of Gilbertville	Policy Board 1 st Alternate
Aric Schroeder	City Planner	City of Waterloo	Policy Board 2 nd Alternate
Rosalyn Middleton	Board Member	MET Transit Board	Policy Board Member
Keith Kaspari	Director of Aviation	Waterloo Regional Airport	Policy Board 1 st Alternate
David Wicke	City Engineer	City of Cedar Falls	TTC Member
Ryan Brennan	County Engineer	Black Hawk County	TTC Member
David Sturch	General Manager	MET Transit	TTC Member
Doug Schindel	Engineer	AECOM	Attendee
Michelle Sweeney	Engineer	AECOM	Attendee
Krista Billhorn	District Transportation Planner	Iowa DOT	Attendee (Online)
Aldina Dautović	Transportation Planner	INRCOG	MPO Staff (MPO Secretary)
Kyle Durant	Transportation Planner	INRCOG	MPO Staff
Brenda Vavroch	Safe Routes to School Coordinator	INRCOG	MPO Staff

The first item was approval of the agenda. It was moved by Middleton, seconded by Becker to approve the agenda as presented. Motion carried unanimously.

Next was to review and consider approval of the minutes for the September 14, 2023 meeting. It was moved by Middleton, seconded by Smock to approve the minutes. Motion carried unanimously.

Next was to review and consider approval of the Iowa DOT's Highway Safety Improvement Program (HSIP) 2020-2024 targets for the MPO. Durant explained that State DOTs and MPOs are required to adopt safety performance targets annually. The Iowa DOT adopted their next round of HSIP targets, and the MPO must approve their own targets. MPOs can set their own targets or adopt the Iowa DOT's targets. To date, the MPO has adopted State targets, and MPO staff recommend continuing this approach. There being no further discussion, it was moved by Smock, seconded by Becker to approve the Iowa DOT's HSIP 2020-2024 targets for the MPO as follows:

Iowa DOT Statewide Targets		
	2018-2022 Baseline	2020-2024 Target
Number of Fatalities	338.6	352.6
Fatality Rate*	1.036	1.080
Number of Serious Injuries	1363.2	1419.8
Serious Injury Rate*	4.166	4.344
Non-Motorized Fatalities and Serious Injuries	136.4	138.2

*Rates are per 100 million vehicle miles traveled (VMT)

Motion carried unanimously.

Next was to review and consider approval of the Carbon Reduction Program (CRP) Guidelines for the MPO. The group agreed to modify eligible projects to allow both on- and off-road non-motorized accommodations. It was moved by Kobliska, seconded by Middleton to approve the CRP Guidelines for the MPO with the suggested change. Motion carried unanimously.

Next was Discussion Items:

1. Review the draft Transportation Alternatives Set-Aside Project Selection & Programming Guidelines for the MPO.

Durant said the Iowa DOT has published the revised TA Set-Aside guidelines, as mandated by the existing federal transportation legislation. MPO staff prepared updated guidelines that closely align with those of the state. Durant discussed significant changes including eligible project sponsors, the project criteria, and the project scoring and programming process. Each jurisdiction is encouraged to review the draft guidelines and provide comments. Staff anticipate presenting the finalized guidelines for approval at the upcoming November meeting.

2. Iowa DOT annual update to the Infrastructure Condition Evaluation (ICE).

Durant mentioned that the Iowa DOT conducts an annual Infrastructure Condition Evaluation using multiple criteria, providing a comprehensive assessment of Iowa's Primary Highway System. The assessment identifies highlights highway segments that could be considered for further study for improvements. The Iowa DOT produces both reports and an interactive online map as part of this analysis.

3. Project Updates

- a. City and county project updates (TAP & STBG)

Cedar Falls

Wicke said the Main Street project has completed main line paving from 6th to 11th Street and 18th to 22nd Street. Sidewalks and driveway approaches will be worked on next. The culvert at Seerley Boulevard has been completed and construction on the roundabouts will be starting soon.

Waterloo

Schindel said the deck on Park Avenue bridge is complete. The bridge is anticipated to be fully open in late spring or early summer of 2024. The 11th Street bridge is progressing forward with substructures. The La Porte Road project is moving along with its RAISE grant to scope out Phase II and III. As soon as the grant agreement is approved by the DOT, Phase I may move forward with letting. The project is anticipated to be let next year.

DOT

Schindel said four alternatives are still being reviewed for the IA 58 interchange at Greenhill Road. PCI is continuing work between the IA 58 and 20 interchange, which will carry into next year.

- b. MET Transit Study

Sturch said the consultant has shifted to the zero-emissions plan portion of the study. MET hopes to launch the restructured fixed routes late this year or early next year.

- c. SS4A Comprehensive Safety Action Plan, Downtown Waterloo

Dautović reported that MPO staff initiated a proposal solicitation process in September, but no proposals were submitted. In response, staff have requested the for a project schedule

revision through the FHWA and intend to reissue the proposal solicitation as soon as possible. The second solicitation process is anticipated to include sending requests for proposals to consultants.

d. NEIA NEPA Study

Kobliska reported that a Consultant Selection Committee, representing the various jurisdictions participating in this project, met to review the preliminary Request for Proposal (RFP). Durant added that the RFP has been sent to the Iowa DOT for their review and evaluation, with the aim of obtaining approval to proceed with the consultant selection process in the upcoming weeks.

In general discussion, Durant mentioned that the MPO staff submitted a grant application on behalf of the City of Waterloo to the Reconnecting Communities and Neighborhoods Program. This grant aims to provide funding for the Downtown Railyard Relocation and Railroad Crossing Improvement Study. The proposed study will comprehensively assess the social, environmental, and safety impacts associated with the CN Railyard, as well as evaluate the feasibility of relocating it. Shindel added that AECOM submitted a grant application, representing the City of Waterloo, to the same program. Their proposal seeks funding for the development of multimodal enhancements and improvements along 4th, 5th, and 6th Streets from Kimball Ave to MLK Jr. Dr. The project encompasses converting one-way streets to two-way streets, adding non-motorized accommodations along the entire corridor, constructing a roundabout at Six Corners, and upgrading stormwater infrastructure. The announcement of grant awards is expected in the early part of next year.

There being no further business, it was moved by Kaspari, seconded by Becker to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 11:23 AM.

Respectfully submitted,

Aldina Dautović
Secretary