

**BLACK HAWK COUNTY METROPOLITAN AREA
TRANSPORTATION POLICY BOARD & TECHNICAL COMMITTEE
JOINT MEETING NOTICE**

THURSDAY, JANUARY 14, 2021

10:00 A.M.

**INRCOG BOARD ROOM
229 EAST PARK AVENUE
WATERLOO, IA**

AGENDA

1. Approval of the agenda.
2. Review and consider approval of minutes for the December 10, 2020 Policy Board and Technical Committee meeting.
3. Hold a Public Hearing and consider approval of an amendment to the FY 2021-2024 Transportation Improvement Program related to the US 63 Enhancements Design project in Waterloo.
4. Review and consider approval of the MPO Public Transportation Agency Safety Plan (PTASP) targets.
5. Review and consider approval of a realignment to the American Discovery Trail.
6. Consider appointment of Jamie Knutson to the Statewide Urban Design and Specifications (SUDAS) Board.
7. Review the Surface Transportation Block Grant (STBG) Program and Iowa's Transportation Alternatives Program (TAP) timeline.
8. Project status report:
 - a. City and county project updates (TAP and STBG)
 - b. Black Hawk County Water Trails Master Plan update
9. General discussion.
10. Adjournment.

This will be an **online meeting**. Live audio and presentation materials will be available using the following link:

<https://global.gotomeeting.com/join/162916157> OR dialing [+1 \(872\) 240-3311](tel:+18722403311) Access Code: 162-916-157

MPO meetings are open to all individuals. Any person requesting reasonable accommodation to participate in this meeting must contact INRCOG at (319) 235-0311 at least two (2) business days in advance of this meeting.

**BLACK HAWK COUNTY METROPOLITAN AREA
TRANSPORTATION POLICY BOARD AND TECHNICAL COMMITTEE**

THURSDAY, JANUARY 14, 2021

MINUTES

Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code sections 21.4 and 21.8.

Mayor Hart called the meeting of the Black Hawk County Metropolitan Area Transportation Policy Board and Technical Committee to order at 10:05 a.m.

Meeting Attendees:	Doug Schindel	AECOM
	Michelle Sweeney	AECOM
	Larry Wiele	AECOM
	Rob Green	City of Cedar Falls (Chair)
	Stephanie Houk Sheetz	City of Cedar Falls
	David Wicke	City of Cedar Falls
	George Wessel	City of Hudson
	Chrissi Wiersma	City of Hudson
	Noel Anderson	City of Waterloo
	Quentin Hart	City of Waterloo
	Jamie Knutson	City of Waterloo
	Aric Schroeder	City of Waterloo
	Krista Billhorn	Iowa DOT District 2
	Bryan Benjamin	McClure Engineering Company
	Rosalyn Middleton	MET Transit
	David Sturch	MET Transit
	Kevin Blanshan	INRCOG
	Kyle Durant	INRCOG
	Codie Leseman	INRCOG
	Brenda Vavroch	INRCOG

The first item on the agenda was approval of the agenda. It was moved by Wessel, seconded by Hart to approve the agenda as presented. Motion carried unanimously.

Next on the agenda was to review and consider approval of minutes for the December 10, 2020 Policy Board and Technical Committee meeting. It was moved by Middleton, seconded by Hart to approve the minutes as presented. Motion carried unanimously.

Next was to hold a Public Hearing and consider approval of an amendment to the FY 2021-2024 Transportation Improvement Program related to the US 63 Enhancements Design project in Waterloo. Mayor Hart declared the Public Hearing open at 10:06 a.m. Durant said this amendment would add the project to the current TIP so that Iowa DOT Program Management Bureau and Contracts and Specifications Bureau staff can approve a request for construction engineering for the project. No additional federal aid is being programmed to the project. Proof of publication is on file, and no public comments have been received. There being no further discussion, Mayor Hart declared the Public Hearing closed at 10:08 a.m. It was then moved by Wessel, seconded by Hart to approve the amendment to the FY 2021-2024 Transportation Improvement Program as presented. Motion carried unanimously.

Next was to review and consider approval of the MPO Public Transportation Agency Safety Plan (PTASP) targets. Sturch said these targets were adopted by the MET Transit Board of Trustees in December 2020. The safety

performance targets have been established based on the agency’s review of safety performance data, vehicle revenue miles, and major mechanical system failures reported to the National Transit Database from State Fiscal Year 2015 to 2019. Durant said the MPO is federally required to adopt the transit safety targets as well. There being no further discussion, it was moved by Hart, seconded by Middleton to approve the MPO PTASP targets as follows:

Mode of Transit Service	Fatalities (Total)	Fatalities (per 100k VRM)	Injuries (Total)	Injuries (per 100k VRM)	Safety Events (Total)	Safety Events (per 100k VRM)	System Reliability (VRM/Failures)
Fixed Route	0	0	4	0.14	5	0.18	15,747
Paratransit	0	0	2	0.12	10	0.59	25,327

Adopted by MET Transit Board of Trustees on December 17th, 2020

Motion carried unanimously.

Next on the agenda was to review and consider approval of a realignment to the American Discovery Trail. It was moved by Hart, seconded by Middleton to approve the realignment to the American Discovery Trail. Discussion ensued. Durant said this topic was discussed at the December meeting, and it was decided that MPO staff would provide a recommended alignment at the January meeting. Staff are recommending that the American Discovery Trail be aligned to match the Great American Rail-Trail route through the MPO. Durant presented an interactive map with the proposed realignment. Discussion continued about the American Discovery Trail alternate route along the South Riverside Trail, Iowa DOT awareness of the trail designations, the Great American Rail-Trail route through Evansdale, and signage along the route. Motion carried unanimously.

Next was to consider appointment of Jamie Knutson to the Statewide Urban Design and Specifications (SUDAS) Board. It was moved by Wessel, seconded by Middleton to approve the appointment of Jamie Knutson to the SUDAS Board. Knutson said his term has expired and is seeking appointment for a two-year term. Motion carried unanimously.

Next was to review the Surface Transportation Block Grant (STBG) Program and Iowa’s Transportation Alternatives Program (TAP) timeline. Durant said TAP applications are due March 23, and STBG applications are due April 2. The MPO TAP Application Ranking Committee meeting will be April 6, 2021 at 10:00 a.m., and only new applicants are required to attend this meeting. The MPO TAP Committee will meet April 8 at 9:30 a.m. to review the TAP project ranking from the Application Ranking Committee and develop the draft TAP. The MPO Technical Committee will meet April 8 at 10:00 a.m. to develop the draft STBG. Emails soliciting STBG and TAP applications have been sent, and all materials are posted on the INRCOG website.

Next was a project status report:

Black Hawk County Water Trails Master Plan

Leseman said the signage plans for the Water Trails are nearly complete. Once finished, they will be uploaded to the Cedar Valley Water Trails website, and the Master Plan document will be completed shortly thereafter. Leseman will meet with County Conservation staff next week to begin discussions for a State-designation event for the Cedar River and Black Hawk Creek Water Trails. Once that event is held this summer, the two rivers will be officially recognized by the Iowa DNR as State Water Trails.

In general discussion, Blanshan said starting tomorrow, the Iowa Northland Regional Transit Commission will now be called On Board Public Transit. All vehicles will feature the new name and logo.

There being no further business, it was moved by Littleton, seconded by Wessel to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Codie Leseman
Acting Secretary