

**BLACK HAWK COUNTY METROPOLITAN AREA  
TRANSPORTATION POLICY BOARD & TECHNICAL COMMITTEE  
JOINT MEETING NOTICE**

**THURSDAY, FEBRUARY 11, 2021**

**10:00 A.M.**

**INRCOG BOARD ROOM  
229 EAST PARK AVENUE  
WATERLOO, IA**

**AGENDA**

1. Approval of the agenda.
2. Review and consider approval of the amended minutes for the July 9, 2020; August 13, 2020; September 10, 2020; November 12, 2020; and December 10, 2020 Policy Board and Technical Committee meetings.
3. Review and consider approval of minutes for the January 14, 2021 Policy Board and Technical Committee meeting.
4. Hold a Public Hearing and consider approval of an amendment to the FY 2021-2024 Transportation Improvement Program related to the US 63 Adaptive Signal Control Technology ICAAP project in Waterloo.
5. Review and consider approval of changes to the Critical Urban Freight Corridors for the MPO.
6. Discuss the MPO Planning Review.
7. Project status report:
  - a. City and county project updates (TAP and STBG)
  - b. Black Hawk County Water Trails Master Plan update
8. General discussion.
9. Adjournment.

This will be an **online meeting**. Live audio and presentation materials will be available using the following link:

<https://global.gotomeeting.com/join/961947613> OR dialing [+1 \(786\) 535-3211](tel:+17865353211) Access Code: 961-947-613

MPO meetings are open to all individuals. Any person requesting reasonable accommodation to participate in this meeting must contact INRCOG at (319) 235-0311 at least two (2) business days in advance of this meeting.

**BLACK HAWK COUNTY METROPOLITAN AREA  
TRANSPORTATION POLICY BOARD AND TECHNICAL COMMITTEE**

**THURSDAY, FEBRUARY 11, 2021**

**MINUTES**

*Due to the continuing COVID-19 pandemic, this meeting was held electronically in compliance with Iowa Code sections 21.4 and 21.8.*

Mayor Green called the meeting of the Black Hawk County Metropolitan Area Transportation Policy Board and Technical Committee to order at 10:02 a.m.

Meeting Attendees:	Doug Schindel	AECOM
	Michelle Sweeney	AECOM
	Rob Green	City of Cedar Falls (Chair)
	Stephanie Houk Sheetz	City of Cedar Falls
	Dick Dewater	City of Evansdale
	Rob Werner	City of Gilbertville
	George Wessel	City of Hudson
	Chrissi Wiersma	City of Hudson
	Quentin Hart	City of Waterloo
	Jamie Knutson	City of Waterloo
	Aric Schroeder	City of Waterloo
	Bryan Benjamin	McClure Engineering Company
	Rosalyn Middleton	MET Transit
	David Sturch	MET Transit
	Kevin Blanshan	INRCOG
	Kyle Durant	INRCOG
	Codie Leseman	INRCOG

The first item on the agenda was approval of the agenda. It was moved by Wessel, seconded by Middleton to approve the agenda as presented. Motion carried unanimously.

Next on the agenda was to review and consider approval of the amended minutes for the July 9, 2020; August 13, 2020; September 10, 2020; November 12, 2020; and December 10, 2020 Policy Board and Technical Committee meetings. It was moved by Wessel, seconded by Middleton to approve the amended minutes as presented. In discussion, Durant noted that the minutes have been amended to add language as to why the meetings were held electronically, and that they were done so in compliance with Iowa Code. Motion carried unanimously.

Next was to review and consider approval of minutes for the January 14, 2021 Policy Board and Technical Committee meeting. It was moved by Middleton, seconded by Wessel to approve the minutes as presented. Motion carried unanimously.

Next was to hold a Public Hearing and consider approval of an amendment to the FY 2021-2024 Transportation Improvement Program related to the US 63 Adaptive Signal Control Technology ICAAP project in Waterloo. Chair Green declared the Public Hearing open at 10:05 a.m. Durant said Waterloo was awarded \$112,392 in Iowa Clean Air Attainment Program (ICAAP) funds for the project, and the amendment would add the project to the current TIP in FY 2022. The project termini are Donald St. and Newell St. Proof of publication is on file, and no public comments were received. There being no further discussion, Chair Green declared the Public Hearing closed at 10:07 a.m. It was then moved by Middleton, seconded by Wessel to approve the amendment to the FY 2021-2024 Transportation Improvement program as presented. Motion carried unanimously.

The next item was to review and consider approval of changes to the Critical Urban Freight Corridors (CUFC) for the MPO. It was moved by Wessel, seconded by Middleton to approve changes to the CUFCs for the MPO. In discussion, Durant said the Iowa DOT is working with MPOs to designate CUFCs. This MPO made recommendations as part of the 2017 State Freight Plan. The DOT is now developing the 2022 State Freight Plan and is requesting MPOs to review existing CUFCs and provide recommended changes or additions. Iowa can designate 75 miles across the nine MPOs, and the 2017 State Freight Plan included 71 miles. Green asked what the benefits of designation are. Leseman said CUFCs are a component of the National Highway Freight Network, and the network is eligible for funding allocated to the State as part of the FAST Act National Highway Freight Program. Sturch said that adding IA 58 from Greenhill Rd to the US Hwy 218 interchange would make sense. Blanshan agreed, as IA 58 is part of the Avenue of the Saints. There being no further discussion, the motion was carried unanimously. It was then moved by Middleton, seconded by Hart to recommend keeping the existing Critical Urban Freight Corridors, and add IA 58 from Greenhill Rd to US Hwy 218. Motion carried unanimously.

Next on the agenda was to discuss the MPO Planning Review. Blanshan said the review was led by staff from the Federal Highway Administration Iowa Division, Federal Transit Administration Region VII, and Iowa DOT Systems Planning Bureau. FHWA will provide a report with recommended changes to be shared with this group. MPO staff plan to revisit updating the MPO Bylaws and organizational structure.

Next was a project status report:

#### **Cedar Falls**

Houk Sheetz said the Union Rd Trail project has been awarded, and the City is signing the contracts. The project is expected to start in the spring. Design for the Lake Street Trail project has started and letting is a year away. The Cedar Heights Dr project will be let in March. The two-year project includes a roundabout at Greenhill Rd. The City received safety funds for a roundabout at Main St and Greenhill Rd. Final design for Main St will start this summer. The last phase of the W. 1<sup>st</sup> St project will start as soon as weather permits.

#### **Waterloo**

Knutson said the contracts for the US 63 Enhancements project have been signed. The project should start as soon as weather permits. The Shaulis Road Trail Project has been awarded and will start this year.

#### **Black Hawk County Water Trails Master Plan**

Leseman said an Iowa Great Places grant in the amount of \$150,000 was awarded for the Cedar Falls Riverfront and Waterloo Marina projects. The DNR Natural Resource Commission is meeting today to consider approval of a \$15,000 Water Trails Improvement grant to help fund engineering work for the River Road access in Evansdale. A total of \$90,000 in Iowa DNR grant funds have been secured by INRCOG for that project. The signs for the Cedar River and Black Hawk Creek water trails will be ordered prior to being presented to Councils. Based on conversations with local staff, no issues are anticipated. Leseman also discussed with County Conservation staff about creating a short documentary film about the two water trails rather than hosting a one-day event, largely due to the pandemic. The video could then be used by groups, such as tourism agencies, to promote the water trails after designation.

In general discussion, Blanshan said the Iowa DOT has distributed a three-page memo to all cities, counties, MPOs, and RPAs outlining the impacts of COVID-19 to the Road Use Tax Fund (RUTF) and a recommendation for distributing Coronavirus Response and Relief Supplemental Appropriations Act of 2021 funds appropriated to Iowa. Iowa DOT staff are seeking input on the recommendation by Friday, February 26. Blanshan is leading the effort to coordinate transportation materials for the Cedar Valley Coalition's annual lobbying presentation to Washington, D.C. This year the presentation will be conducted remotely. INRCOG has advertised the Transportation Director position to be filled in the next couple months.

There being no further business, it was moved by Middleton, seconded by Hart to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Codie Leseman  
Acting Secretary