

**BLACK HAWK COUNTY METROPOLITAN AREA  
TRANSPORTATION POLICY BOARD & TECHNICAL COMMITTEE  
JOINT MEETING NOTICE**

**THURSDAY, DECEMBER 10, 2020**

**10:00 A.M.**

**INRCOG BOARD ROOM  
229 EAST PARK AVENUE  
WATERLOO, IA**

**AGENDA**

1. Review and consider approval of minutes for the November 12, 2020 Policy Board and Technical Committee meeting.
2. Discussion on the alignment of the American Discovery Trail.
3. Election of MPO Officers.
4. Project status report:
  - a. City and county project updates (TAP and STBG)
  - b. Black Hawk County Water Trails Master Plan update
5. General discussion.
6. Adjournment.

This will be an **online meeting**. Live audio and presentation materials will be available using the following link:

<https://global.gotomeeting.com/join/166863805> OR dialing [+1 \(669\) 224-3412](tel:+16692243412) Access Code: 166-863-805

MPO meetings are open to all individuals. Any person requesting reasonable accommodation to participate in this meeting must contact INRCOG at (319) 235-0311 at least two (2) business days in advance of this meeting.

**BLACK HAWK COUNTY METROPOLITAN AREA  
TRANSPORTATION POLICY BOARD AND TECHNICAL COMMITTEE**

**THURSDAY, DECEMBER 10, 2020**

**MINUTES**

Vice-Chair Wessel called the meeting of the Black Hawk County Metropolitan Area Transportation Policy Board and Technical Committee to order at 10:00 a.m.

|                    |                       |                                       |
|--------------------|-----------------------|---------------------------------------|
| Meeting Attendees: | Dan Trelka            | Black Hawk County Supervisors         |
|                    | Deb Lewis             | Cedar Falls Tourism & Visitors Bureau |
|                    | Stephanie Houk Sheetz | City of Cedar Falls                   |
|                    | David Wicke           | City of Cedar Falls                   |
|                    | George Wessel         | City of Hudson (Vice-Chair)           |
|                    | Chrissi Wiersma       | City of Hudson                        |
|                    | Jamie Knutson         | City of Waterloo                      |
|                    | Aric Schroeder        | City of Waterloo                      |
|                    | Krista Billhorn       | Iowa DOT District 2                   |
|                    | Bryan Benjamin        | McClure Engineering Company           |
|                    | Rosalyn Middleton     | MET Transit                           |
|                    | David Sturch          | MET Transit                           |
|                    | Kyle Durant           | INRCOG                                |
|                    | Codie Leseman         | INRCOG                                |
|                    | Brenda Vavroch        | INRCOG                                |

The first item on the agenda was to review and consider approval of minutes for the November 12, 2020 Policy Board and Technical Committee meeting. It was moved by Wiersma, seconded by Trelka to approve the minutes as presented. Motion carried unanimously.

Next on the agenda was discussion on the alignment of the American Discovery Trail. Durant said Cedar Falls Tourism & Visitors Bureau is planning to add a Prairie Pathways sign on the trail system which would include information on the American Discovery Trail and Great American Rail-Trail. There is one required alignment and two potential realignments in downtown Waterloo and Evansdale. Durant presented the current alignments of the American Discovery Trail and Great American Rail-Trail and the required and potential realignments. Discussion continued how to approve any proposed realignments. Durant said MPO staff will provide a recommended alignment for the American Discovery Trail and Great American Rail-Trail at the January meeting.

Next was the election of MPO Officers. The Nominating Committee is recommending Mayor Rob Green for Chair, and Supervisor Dan Trelka for Vice-Chair. There being no further discussion, it was moved by Middleton, seconded by Schroeder to elect the slate of MPO Officers for 2021 as presented. Motion carried unanimously.

Next was a project status report:

**City of Raymond**

Durant shared information from the consultant hired for the Lafayette Rd project. The check plans have been submitted based on the revised project termini approved by the MPO Policy Board in November. There have been some early indications that easement acquisition may be more challenging than anticipated which could require the project letting and construction schedule to move back. The City Council is continuing to review the project for potential cost saving measures.

**City of Waterloo**

Knutson said the U.S. Highway 63 Enhancements project has been let, and the bid opening should be next week. Construction is expected in the spring. La Porte Rd/Hess Rd is still in preliminary design.

**Black Hawk County Water Trails Master Plan**

Leseman said he is working with each jurisdiction to confirm the proposed sign plans. The Iowa DNR will pay for all signs and any replacements as needed, and each jurisdiction is responsible for installing them. Once the Master Plan is complete, each jurisdiction will need to notify County Conservation of any missing or damaged signs. After the sign order is submitted to the Iowa DNR, the next step is to develop the sponsor agreements that will detail each jurisdiction's responsibility.

In general discussion, Durant said TAP and STBG application materials will be sent out in January.

There being no further business, the meeting was adjourned at 10:26 a.m.

Respectfully submitted,

Codie Leseman  
Acting Secretary