

**IOWA NORTHLAND REGIONAL ECONOMIC DEVELOPMENT COMMISSION**

**Quarterly Meeting of the Board of Directors  
Thursday, November 19<sup>th</sup>, 2020 / 10:30 A.M.**

**INRCOG  
229 E Park Avenue  
3<sup>rd</sup> Floor Board Room  
Waterloo, Iowa**

**Note:** This meeting will be conducted electronically, as allowed under the Iowa Code (Ch 21.8) in times of impracticality, to further prevent the spread of the Coronavirus. To participate in the meeting, please use the Go to Meeting information below:

<https://global.gotomeeting.com/join/164391341>

You can also dial in using your phone. United States: +1 (312) 757-3121  
- One-touch: <tel:+13127573121,,164391341#> Access Code: 164-391-341

**AGENDA**

1. Welcome and Introductions
2. Consider Meeting Minutes of August 20, 2020
3. INREDC Officer Elections
4. CARES Planning Award Action Items
  - a. Recommendation to recommend approval of Regional Resiliency Proposals
  - b. Recommendation to recommend approval of bidder for Economic Resiliency Toolkit
  - c. Economic Resiliency Planning Schedule
5. CARES RLF
  - a. Discussion on Marketing and Potential Projects
6. Authorization to submit a support letter on behalf of the TechWorks "SPRINT Challenge" Application stating consistency with the CEDS
7. Regional Project Updates
8. Tentative 2021 Meeting Schedule (3<sup>rd</sup> Thursdays, 10:30 AM, INRCOG Board Room)
  - a. February 18<sup>th</sup>, 2021
  - b. May 20<sup>th</sup>, 2021
  - c. August 19<sup>th</sup>, 2021
  - d. November 18<sup>th</sup>, 2021
9. Other Business
10. Adjourn

INREDC meetings are open to all individuals. Any person requesting reasonable accommodation to participate in this meeting must contact INRCOG at (319) 235-0311 at least two business days in advance of this meeting.

**IOWA NORTHLAND REGIONAL ECONOMIC DEVELOPMENT COMMISSION**

**Quarterly Meeting Minutes of the Board of Directors**

**November 19, 2020 • 10:30 A.M. • INRCOG Board Room (Meeting was conducted electronically via Go To Meeting)**

1. The quarterly meeting of the Iowa Northland Regional Economic Development Commission (INREDC) Board of Directors was called to order at 10:34 A.M. by Ken Kammeyer, via Zoom. The meeting was conducted electronically, as allowed under Section 21.8 of the Iowa Code, because of impracticality caused by the Coronavirus pandemic.

Commission members present: Gale Brinkman, Butler County/City of Greene; Ken Kammeyer, Bremer County; Clayton Ohrt /Lisa Kremer, Buchanan County; Jeff Kolb, Butler/Grundy Development Alliance; Tammy Robinson, New Hampton EDC; Bill Werger, City of Waverly; Andrew Conrad, University of Northern Iowa; Katie LaBree, Butler County Rural Electric Cooperative. Others present: Lisa Ahern and Brian Schoon, INRCOG.

Commission members not present: Linda Laylin, Black Hawk County; Steve Geerts, Chickasaw County; Al Kiewiet, City of Grundy Center; Adrienne Miller, City of Waterloo.

2. The minutes from the August 20, 2020 meeting were presented for consideration. A motion to approve the amended minutes was made by Conrad. Second by Robinson. Motion carried.
3. Elections for the 2021 Calendar Year were held. A motion to nominate Linda Laylin as Chair was made by Kammeyer. Second by Kolb. A motion to nominate Steve Geerts as Vice Chair was made by Kolb. Second by Robinson. A motion to nominate Katie LaBree as Secretary/Treasurer was made by Robinson. Second by Kammeyer. There were no other nominations and the slate was passed unanimously for the officers for the 2021 year.
4. CARES Planning Award Action Items
  - a. A motion was made by Ohrt to approve the recommended Regional Economic Resiliency Proposals. Seconded by LaBree. Motion carried.
  - b. A motion was made by Kolb to approve Capture Management Solutions as the approved bidder to complete an Economic Resiliency Toolkit. Second by Conrad. Motion carried.
  - c. The Economic Resiliency Planning Schedule was shared with the members. Planning meetings are scheduled to begin in February.
5. The EDA CARES (Non-Competitive) Revolving Loan Fund Grant was reviewed. Schoon stated that lenders and other economic development partners will be receiving a letter and brochure which will provide more information about the CARES RLF program and the variances afforded under the CARES ACT RLF.
6. A motion was made by Kolb authorizing the INREDC to submit a support letter on behalf of the TechWorks "SPRINT Challenge" Application stating consistency with the CEDS. Seconded by Ohrt. Kolb requested that once the final scope of the application is prepared that INREDC members would be informed, prior to the letter being signed. Motion carried.

7. Regional Project Updates were offered including:

Robinson reported that there were some new small businesses opening up on Main Street.

Kremer stated that three businesses have applied for COVID-19 grants. She also reported on a Welding Apprenticeship program that was available.

Kolb reported that the soy processing plant is moving along at Butler Logistics Park. It is anticipated to be a two-year build operational during the Harvest of 2022. He also reported that there is a Meat Locker business in Grundy Center that is looking to reopen.

Conrad reported that the BRE visits are scaling up. Industry 4.0 Training pilot is also coming on board. Economic Development Round Tables are being held with the Rural Development Council. The CBGI is also working with businesses. The Survey 3 instrument is about to begin, with a webinar planned for the end of January to share results.

Katie LaBree was introduced as the new Butler County Rural Cooperative Director.

8. The meeting schedule for 2021 was reviewed. (3<sup>rd</sup> Thursdays, 10:30 a.m., INRCOG Board Room)
- a. February 18, 2021
  - b. May 20, 2021
  - c. August 19, 2021
  - d. November 18, 2021
9. Motion was made by Kammeyer to adjourn the meeting. Second by Sauerbrei. Motion carried. The meeting was adjourned at 11:20 A.M.

Respectfully submitted,

Brian Schoon, Acting Secretary