

**Bremer County Board of Supervisors (Board)**  
**Request for Qualifications (RFQ) Process**  
**Architect Selection**  
**Vendor Questions and Committee Responses**

**Questions due on/by:** 1:00 PM on August 16, 2021

**Committee Responses Posted by:** 5:00 PM on August 23, 2021

**Proposals due by:** 1:00 PM on September 3, 2021

1. Has conceptual design been completed?

**Committee Response:** No, not at this time. The selected architectural firm will be expected to complete the conceptual work for the County as part of this RFQ.

2. Is there a budget for the project?

**Committee Response:** No, there is not an accepted or adopted budget for this project at this time. The selected Architect will be asked to generate a project budget.

3. Will Construction Management be part of the expectations placed on the selected vendor?

**Committee Response:** The County will be deciding if it wishes to use the services of a separate (from the architect) Construction Management firm. This RFQ is formatted, for now, to exclude CM from the procurement process.

4. May we visit or tour the Courthouse?

**Committee Response:** Being a public building, you may visit the building during “open” hours. However, if your firm is seeking a tour, that may be arranged to the best of our ability, and as time allows.

5. Is there a scope of work for the project?

**Committee Response:** The RFQ contains the only current scope of work for this project. Again, the selected architect will be expected to define the construction scope of work and timeline in conjunction with the design process.

6. Who will make the selection of the architecture firm?

**Committee Response:** The Bremer County Board of Supervisors will make the final decision. The Review Committee, which is an ad hoc committee, will make a recommendation to the Board regarding selection of an architectural firm.

7. Will interviews be held for finalists?

**Committee Response:** Yes.

8. What funding sources may be used to finance the project?

**Committee Response:** There is the distinct possibility that multiple funding sources, including those from the federal, state, and local government sources may be used.

9. Have finance professionals been involved in the project?

**Committee Response:** Yes, both the County's Bond Counsel (Dorsey and Whitney Law Firm) and financial management firm (Speer Financial) have been included in the process to date.

10. Will election(s) be necessary?

**Committee Response:** It is possible that an election or elections may be necessary to secure General Obligation Bonds and/or to be able to use Local Option Sales Tax Revenues for this project.

11. Is the existing Courthouse on the National Register of Historic Places?

**Committee Response:** Yes.

12. What is the timeline for the project defined in the RFQ?

**Committee Response:** Realistically, this project could stretch-out over a year or two, in order to complete the scope, once it is defined.

13. When are RFQ questions due and where will they be posted?

**Committee Response:** Monday, August 16<sup>th</sup>, 2021; 1:00 PM (CST). They will be posted on the INRCOG website ([www.inrcog.org](http://www.inrcog.org)).

14. Why is the RFQ requiring 20 copies be provided?

**Committee Response:** If we request 20 copies, the County will not have to make additional copies for all the elected officials and County departments

15. Are there drawings and floorplans available for the existing Courthouse?

**Committee Response:** There are floorplan drawings available for each floor of the Courthouse.

16. What are largest areas of need, relative to this project?

**Committee Response:** Space availability and organization, as well as safety and security